



The Board of Trustees of Reclamation District 1500 (RD1500) and the Board of Directors of Sutter Mutual Water Company (SMWC), separate organizations, are seeking a common General Manager who reports to the respective Boards and is responsible for implementing the policies of the respective organizations as well as managing Basin Irrigation and Drainage Authority (BIDA), a joint powers authority created to comprehensively manage the activities of RD1500 and SMWC. The headquarters for all entities is in Sutter County near Robbins-located 33 miles northwest of Sacramento California.

The General Manager must be a dynamic individual with good leadership, management, communication organizational, and people skills to represent and lead the organizations in all matters by working collaboratively with the Operations Manager, field staff, office manager, landowners, water customers and regional partners in their efforts to operate, manage, and control water systems, handle water appropriations and provide agricultural irrigation drainage and flood control solutions.

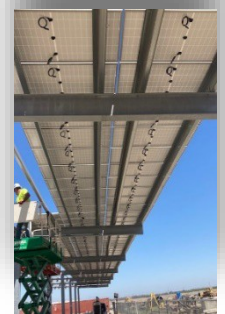
Reclamation District No. 1500 (RD 1500) was formed in April 1913 and provides drainage and flood control to 70,000 acres within 55 miles of levees between the Sacramento River and Sutter Bypass. The RD1500 Board of Trustees is composed of seven SutterBasin landowners.



Karnak Pump Station

Sutter Mutual Water Company (SMWC) was formed in February 1919 to operate, manage, and control water system, water appropriations, and water rights to supply good quality irrigation water from the Sacramento River, at cost, to stockholders/landowners. SMWC's primary water source come from appropriate water rights and the U.S. Bureau of Reclamation (USBR) settlement contracts. SMWC serves approximately 46,746 acres of irrigated land through 200 miles of canals and 500 turnouts. The SMWC Board is composed of seven stockholder directors.

Basin Irrigation and Drainage Authority (BIDA) is a Joint Powers Authority (JPA) of the Reclamation District 1500 and the Sutter Mutual Water Company and was initiated on October 1, 2019 to comprehensively manage the activities of RD1500 and SMWC by providing water and drainage service staff to support the operations of RD1500 and SMWC. BIDA is committed to promoting the common welfare of Landowners and Water Users in the Sutter Basin and providing services in an efficient way at a reasonable cost. The BIDA Board is composed of five directors from RD1500 and SMWC.



Tisdale Pump Plant Solar Project

GENERAL MANAGER SPECIFIC RESPONSIBILITIES and DUTIES

- Implements policies as directed by the respective Boards, while managing projects, administration, finance, accounting, and budgeting.
- Assumes full management responsibility for all personnel, office functions, operations and maintenance services and activities, and administers respective policies and procedures and identifies opportunities for improvements.
- Plans, directs, and coordinates the work plans for BIDA, RD1500 and SMWC; assigns projects and programmatic areas of responsibility; reviews and evaluates work methods and procedures; meets with management and supervisory staff to identify and resolve problems.

- Oversees the development and administration of the entity budgets; approves the forecast of funds needed for staffing, equipment, materials, and supplies; approves expenditures and implements budgetary adjustment as appropriate and necessary.
- Represents RD1500 and SMWC to outside agencies; coordinates activities with those of other irrigation and flood protection agencies and other outside organizations; collaborates with local, State and federal agencies to resolve issues and implement problem solutions.
- Confers with landowners, water users and the public; explains RD1500 and SMWC policies and procedures; resolves difficult and sensitive inquiries and complaints.
- Provides staff assistance to the respective Boards, prepares, and presents staff reports and other necessary correspondence.
- Coordinates and collaborates with local, State, and federal agencies.
- Works closely and frequently with lawyers, engineering firms, associations, and various consultants to conduct business and protect the interests of the Organizations.
- Reviews legislation, reports and correspondence that relate to flood control/drainage and water issues and prepare responses, as appropriate.
- Participates and provides support to assigned boards and commissions.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of water law and water science and engineering.
- Responds to Trustee and Director concerns and issues and media inquiries.
- Schedules and prepares all Board meeting notices, agendas and minutes; assists Board Presidents in conducting such meetings.
- Organizes the annual shareholder and/or landowner meetings and oversees elections.
- Prepares and/or supervises submittals of all water reports to federal and State agencies.

QUALIFICATIONS, KNOWLEDGE and ABILITY

- Operations and maintenance and services activities of drainage/flood control and irrigation organizations.
- Public administration principles and practices.
- Principles and practices of financial management and accounting systems.
- Principles of human resources management, supervision, training, and performance evaluation.
- Pertinent federal, State, and local laws, codes, and regulations.

Ability to:

- Plan, organize, and direct the work of staff.
- Delegate authority and responsibility.
- Identify and respond to Board and community issues, concerns, and needs.
- Interpret and apply federal, State, and local policies, laws, and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships.

EXPERIENCE and TRAINING

- Six years of increasingly responsible management experience with a drainage/flood control and/or an irrigation or water utility or agency with project management, administration, and supervision experience.
- Experienced in interacting with public agencies.
- Knowledge of grants and grant funding proposals.
- Working knowledge of agricultural and/or farming businesses is desired.
- College degree. Degree advantage or preferred in Business Management and/or in civil engineering or a related field, with California professional registration as a Civil or Agricultural Engineer.

WORKING CONDITIONS

- Position is in-office and field and not remote.
- Requires considerable vehicle travel to local and urban areas in California and occasionally out of state.
- Essential functions require maintaining physical condition necessary for sitting for prolonged periods of time in business meetings and gatherings.

TO APPLY

If you are interested in this exciting opportunity, submit your resume and cover letter to apply@solutions-mrg.com by **Friday, December 19, 2021**. The most qualified applicants will be invited to participate in an interview and selection process. References will not be contacted until mutual interest has been established. For more information, please contact Bob Thomas, TERM Strategies at RThomas@surewest.net or (916) 812-6627.

Visit: SutterBasinWater.com for more details.

TERM STRATEGIES

